



Summer Camp Guide

Welcome!

The Illinois State Museum is excited that you are joining us for summer camp. This guide will help you and your child prepare for camp and answer questions you may have. If you still have questions, please call (217) 782-6044 or email events@illinoisstatemuseum.org.

Registration

Prior registration is required. A summer camp and medical release form must be completed by a parent/ guardian and is due at the start of camp.

Payment and Cancellation Policies

Full payment is due at the time of registration. Summer camp fees will be refunded minus a 25% cancellation fee for cancellations made five business days in advance of the camp start date. A refund minus a 50% cancellation fee will be given for cancellations made less than five business days in advance. No refunds will be given without advanced notification. The Museum reserves the right to cancel summer camp at any time (a full refund will be issued if the Museum cancels the camp).

Camp Hours

Half-Day Camp:

8:15 am drop off begins
8:30 am camp begins
11:30 am camp ends
11:45 am pick-up ends

Full-Day Camps:

8:15 am drop off begins
8:30 am camp begins
3:30 pm camp ends
3:45 pick-up ends

Drop-Off and Pick-Up Policy

An adult must accompany children into the museum for sign-in everyday. **To sign out a camper, an adult must be on the authorized pick up list AND have a valid photo ID everyday.** There are no exceptions to this policy.

Lunch and Snack

All day campers should bring a non-refrigerated lunch and snack each day. half-day camp should bring a non-refrigerated snack each day.

What to Bring to Camp

Wear comfortable shoes and clothing that can get messy
Layers —sweatshirt or light jacket (the museum may be cold inside)
Sunscreen or hat (time will be spent outside weather permitting)
Water bottle
Lunch and/or snack (see above)

Leave at Home

Valuables and money
Personal items such as trading cards, cell phones, and other electronic devices
Knives and other weapons

Camp Programs

Activities will vary from day to day, but there will be hands-on art and science projects so wear clothing that can get messy. The museum is located in the Capitol Complex that has several different grassy areas. When the weather permits, some activities will take place outside and may take place off the museum grounds within the Capitol Complex. A few activities may involve making a snack for the day. You will be notified the day before the food activity.

Camp Expectations

The Museum has a few rules to keep visitors, staff, and exhibits safe. Please review these expectations with your child(ren) before attending summer camp.

- Children must stay with a Museum staff member.
- Please walk and use inside voices within the Museum.
- Use appropriate language.
- Absolutely no physical or verbal abuse (including wrestling/horseplay).
- Show respect for yourself, other campers, staff, and museum exhibits.
- Pick-up after yourself.

The Museum reserves the right to send a child home, at staff discretion and without a refund, if the child does not adhere to these rules or behaves inappropriately. The child(ren) must be picked up within one hour of notification.

Camp Readiness

Museum campers need to be able to take care of all restroom needs without assistance; enjoy a busy, active day without a nap (for those in a full-day program); and follow directions given by instructors. Museum camps are able to accommodate children with limited special or medical needs. Please contact us before registering so we can plan for success together.

Illness

Please keep your child home if they are sick. If your child becomes ill at camp, we will notify you immediately. For the comfort and wellness of your child, we ask that you pick up your child within one hour of notification.

Parking

There is limited parking in the designated 10 min drop off zone in front of the museum. It is recommended that you use street parking on Edwards Street or the visitors lot located on the corner of Edwards and College Streets. Please allow time for parking when dropping off and picking up your child(ren) from camp.

If you have additional questions or concerns please contact events@illinoisstatemuseum.org or (217) 782-6044.

Summer Camp & Medical Release Form

A summer camp & medical release form must be filled out by a **parent or guardian** for **each child** attending an Illinois State Museum Summer Camp.

Name of Summer Camp Attending _____ Camp Date(s) _____

Youth's Name (First & Last) _____

Birthdate _____ Age (at time of camp) _____ Gender _____

Parent/Guardian Name (First & Last) _____

Primary Phone _____ Alternative Phone _____

Address _____ City _____ State _____ Zip _____

In Case of Emergency, list two people who can be reached during camp

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Please list any allergies, medications, and/or medical/behavioral concerns

Authorized Pick Up List A state-issued photo ID will be required at pick up. Please print names as they appear on the ID.

As the parent/guardian of the above-named child, I have read the information packet and agree to abide by all the rules and standards regarding Illinois State Museum's Summer Camp program. Additionally, I have read the information packet and have explained the rules and standards regarding the Illinois State Museum's Summer Camp program to the above-named child.

As the parent or guardian for the above child, I understand and agree that the Illinois State Museum staff may, in its sole discretion, call 911 to arrange any medical treatment. Additionally, I understand and agree that I will be responsible for all costs incurred in connection with this or any other treatment.

As the parent/guardian for the above child, I hereby release and hold harmless the State of Illinois and the Illinois Department of Natural Resources (IDNR), its divisions, officers, employees, agents, invitees and other individuals acting on behalf of the foregoing, from any and all costs, expenses, losses, claims, damages, liabilities, settlements, investigations by any local, state or federal regulatory agency, inquiries, judgments, findings, costs and expenses and reasonable attorneys' fees (including the reasonable value of time spent by the Illinois Attorney General's Office) and the costs and expenses and reasonable attorneys' fees of other counsel required to defend IDNR, its divisions, officers, employees, agents, invitees and other individuals acting on behalf of the foregoing, arising out of or in connection with the above-named child's participation in this program/event at the Illinois State Museum. This release expressly includes negligence and other acts or omissions that result in personal injury, death or property damage.

Parent/Legal Guardian Name (print) _____ Date _____

Parent/Legal Guardian Signature _____

Questions? events@illinoisstatemuseum.org • 217-782-6044